### Clause 4 (1) (b) (i)

### The particulars of Functions and Duties the Directorate of Prosecutions, Maharashtra State, Mumbai

Name of the Organisation	T :	Directorate of Prosecution,
Twine of the organismish		Maharashtra State, Mumbai
Address	+	Khetan Bhavan, 5 <sup>th</sup> Floor, Flat No.8, J. Tata
Tadress		Road, Churchgate, Mumbai 400 020
Head of the Department	:	Director General (Legal & Technical)
Name of The Administrative	:	Home Department, State of Maharashtra
Govt. Department		Tione Department, State of Wallarashira
Controling Dept. in	:	Home Department (Pol-10)
Mantralaya	•	Tiome Department (1 of 10)
Area of Operation/ Area	1:	State of Maharashtra
under control (Geographical)		State of Managarita
Specific work	:	To conduct prosecution in courts
Specific work	•	To conduct prosecution in courts
Policy of Organisation	:	To conduct Criminal Trials fairly and assist
		the court in discovering the truth.
Policy	:	As above
Related Officers	:	Director General (Legal & Technical)
		Director
		Deputy Director
		Assistant Director and Public Prosecutor
		Additional Public Prosecutor
		Assistant Public Prosecutor
Function	1:	Assistant Director and Public Prosecutor,
		Additional Public Prosecutor, conduct cases
		in Sessions Court.
		Assistant Public Prosecutor - conducts cases
		in JMFC Courts.
		Deputy Director— Supervision of work of the
		above mentioned officers within his
		jurisdiction/range.
		Director and Director General (L & T) -
		supervision of work of above officers.
Detail functions	:	As above
Property Detail	:	2650 Sq. Ft. on rental basis at Khetan
		Bhavan, 5th Floor, Flat No.8, J. Tata Road,
		Churchgate, Mumbai 400 020
Services Available	:	To conduct prosecution in Criminal courts
Hierarchy of the Organization	:	As Attached separately.
at each level	1	
Officer Telephone Nos. &	:	022-46643161, 022-46643162
Timing	1	9.45 a.m. to 6.15 p.m.
Weekly Holidays	:	All Saturday, Sunday & Govt. Holidays.

### HIERARCHY OF DIRECTORATE OF PROSECUTION, MAHARASHTRA STATE, MUMBAI (HEAD OFFICE)

DIRECTOR GENERAL (LEGAL & TECHNICAL)

DIRECTOR

ASSISTANT DIRECTOR (ADMINISTRATION)

ADDITIONAL PUBLIC PROSECUTOR

ASSISTANT PUBLIC PROSECUTOR

ADMINSTRATIVE OFFICER

ACCOUNTS OFFICER

HIGHER GRADE STENO

LOWER GRADE STENO

OFFICE SUPERINTENDENT

SENIOR CLERK

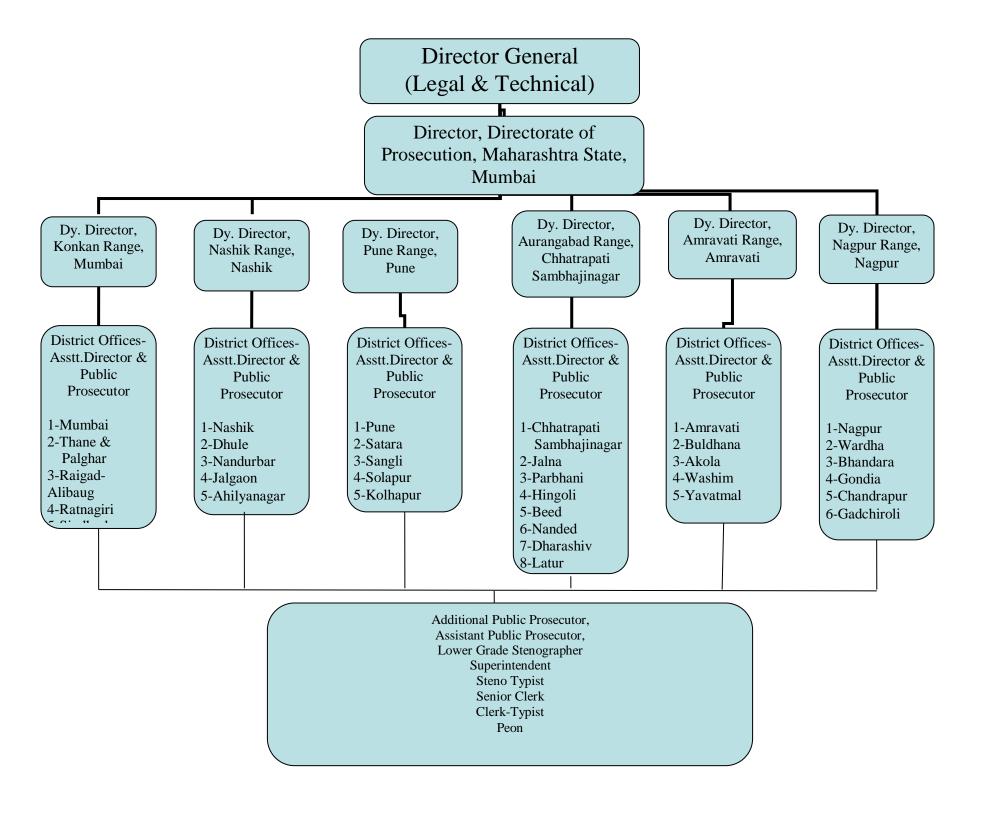
CLERK-TYPIST

CASHIER

DRIVER

HAWALDAR

PEON



# Clause 4 (1) (b) (ii) Form (A)

# The Powers & Duties of Officers & Employees of Directorate of Public Prosecutions, Maharashtra State, Mumbai

Sr. No.	Name of Post	Powers – Financial	Under which Law/Rules/ Govt. Decision / Circular	Remarks
1.	Director Genaral (Legal & Technical)	<ol> <li>Appointed as Head of Department and Controlling Officer.</li> <li>To Grant loans Advances, GPF &amp; Medical Advances, Reimbursement</li> </ol>	As per Govt. Resolutions  As per GPF Rules, Medical Rules. As per Finance Dept. Rules	
		<ul> <li>3) To Sanction pay allowances and special pays to officers and staff under his control</li> <li>4) To appoint Drawing and Disbursing Officer for the Organization</li> </ul>	As per MCS (Pay) Rules  As per Treasury Rules	

Sr. No.	Name of Post	Powers – Administrative	Under which Law/Rules/ Govt. Decision / Circular	Remarks
1.	Director General (Legal & Technical)	<ol> <li>Supervises the work of Director, Deputy Director, Assistant Director and Public Prosecutor, Additional Public Prosecutor &amp; Assistant Public Prosecutor.</li> <li>To recommend action against erring prosecutors to the Govt.</li> <li>To give training Prosecutors &amp; Staff.</li> </ol>	Home Dept. Directorate of Public Prosecutions 0174/22- IV-P,	
2.	Director	Supervises the work of all Assistant Director and Public Prosecutor, Additional Public Prosecutor & Assistant Public Prosecutor.	Home Dept. Directorate of Public Prosecutions 0174/22-	
		To give legal advises on legal matters to police officers and other State Govt. authorities as and when required.  To scrutinize the	Home Dept. No. SPP	
		judgment of acquittal and to point out the drawback and further to inform to the DGP & Govt. about the lapses for action.	1	
3.	Deputy Director	To supervise the work of Assistant Director and Public Prosecutor, Addl. Public Prosecutor & Assistant Public Prosecutor at range level. And inspection of the offices of above officer.		

Sr. No.	Name of Post	Powers – Criminal	Under which Law/Rules/ Govt. Decision / Circular	Remarks
		Not Applicable		

Sr.	Name of Post	Powers –	Under which	Remarks
No.		Semi-Judicial	Law/Rules/	
			Govt. Decision /	
			Circular	
	Not Applicable			

# Clause 4 (1) (b) (ii) Form (B)

# The Powers & Duties of Officers & Employees of the Directorate of Prosecutions, Maharashtra State, Mumbai

Sr.	Name of	Duties – Financial	Under which	Remarks
No.	Post		Law/Rules/	
			Govt. Decision /	
			Circular	
1	Director	1) To sanction GPF loans	As per MCS	
		Advances, Medical	(Leave) Rules,	
		Advances,		
		Reimbursement, Special	As per MCS	
		pay, etc. of officers and	(Pay) Rules	
		staff.	• • • • • • • • • • • • • • • • • • • •	
		2) To grant increments of	As per orders	
		Officers & Staff.	issued by the	
			State	
		3) To stop increments of		
		Officers & Staff.	from time to	
		Officers & Staff.		
		4) T	time.	
		4) To grant festival		
		advances		
		5) To allot the great to		
		5) To allot the grant to		
		different districts.		

Sr. No.	Name of Post	Duties – Administrative	Under which Law/Rules/ Govt. Decision / Circular	Remarks
1.	Director	<ol> <li>To undertake inspection and give the administrative instructions for proper administration and smooth functioning of the directorate.</li> <li>to take decisions in the matters of appointments, transfers and promotions of the staff working in the Directorate.</li> <li>To give legal advises on legal matters to Govt. Departments as and when required.</li> <li>To organize examings of Public Prosecutors staff periodically.</li> </ol>		
2.	Deputy Director	<ol> <li>To supervise the works of Assistant Director &amp; Public Prosecutor, Additional Public Prosecutor, Assistant Public Prosecutor in the Range and conduct surprise visits to inspect work of the subordinates.</li> <li>Keep control over prosecutors and co-ordinate with concerned Govt. Department within the jurisdiction assigned to him.</li> <li>To recommend appeals or revisions against the judgments orders of Courts.</li> </ol>		

Sr. No.	Name of Post	Duties – Criminal	Under which Law/Rules/ Govt. Decision / Circular	Remarks
	Not Applicable			

Sr. No.	Name of Post	Duties – Semi-Judicial	Under which Law/Rules/ Govt. Decision / Circular	Remarks
	Not Applicable			

### **Clause 4 (1) (b) (iii)**

The Procedure followed in the decision making process, including channels of supervision in the Directorate of Prosecutions,
Maharashtra State, Mumbai

Nature of Work : To conduct prosecution in the Sessions Court

& JMFC Courts

Specific Provision : Section 18, 19 and 20 of Bharatiy Nagarik

Suraksha Sanhita.

Name of the Regulation : Section 18, 19 and 20 of Bharatiy Nagarik

Suraksha Sanhita.

Rule : Recruitment Rules of 1995, 1997, 2000.

Government Decisions : Govt. Resolution Home Dept. No. SPP

2295/CR-149/POL-10, dtd. 20-05-1997

Circulars : Circulars are issued by the Directorate for the

proper administration of the prosecutors.

Office Orders : As above

~				
Sr.	Nature of work	Duration	Responsible	Remarks
No.	rvature or work	Days	Officer for work	Kemarks
1	Supervision over working of the	Office	Director General	
	Directorate	hours	(L & T)	
2	To give legal advice & control	Office	Director	
	over its subordinates	hours		
3	Keep control and co-ordinate the	Office	Deputy Director	
	working of Directorate within the	hours		
	jurisdiction assigned to him and to			
	give legal advice to police and			
	other Govt. departments.			
4	To give legal advice and	Court	Assistant	
	conducting trials in the Sessions	working	Director and	
	Court and as per G.R. dated 12-	hours	Public	
	05-2005 act as member of		Prosecutor	
	monitoring committee.		& Addl. Public	
			Prosecutor	
5	To conduct trials in the JMFC	Court	Assistant Public	
	Courts.	working	Prosecutor	
		hours		

# Clause 4 (1) (b) (iv) Form (A)

The norms set by the Directorate of Prosecutions, Maharashtra State, Mumbai for the discharge of its functions.

### Discharge of work in the Performa

Organizational aim (Annual) :- To conduct Criminal Trials fairly and assist the court in discovering the truth.

Sr. No.	Work/ Function	Percentage of Work	Financial aim	Remarks
		Not Applicable		

# Clause 4 (1) (b) (iv) Form (B)

The norms set by the Directorate of Prosecutions, Maharashtra State, Mumbai for the discharge of its functions.

Periodical limitation of work done.

Organizational aim (Annual)

Sr. No.	Work/ Function	Days/Hours to complete the work	Responsible Officer	Grievance Redresser Officer
		Not Applicable	e	The complaint against Prosecutors are redressed at the level of Assistant Director & Public Prosecutor, Deputy Director, Director and Director General (Legal & Technical)

# Clause 4 (1) (b) (v) Form (A)

### The Rules/Regulations held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Subject noted in the Instructions	Rule No. & Year	Opinion (if any)
1.	Recruitment Rules of 1995		
	and, 1997 for the		
	appointment of Class-I		
	posts.		
2.	Recruitment Rules of Gen.		
	Admin. Department		
	applicable to the Class-III		
	& Class-IV posts.		

# Clause 4 (1) (b) (v) Form (B)

### The Government Resolution held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Subject noted in the Govt. Resolution	Govt. Resolution No. & Date	Opinion (if any)
1.	Reorganization of the	SPP-2295/CR-	
	Directorate of Prosecutions,	149/POL-10,	
	Maharashtra State,	Dtd. 20-5-1997.	
	Mumbai.		

### Clause 4 (1) (b) (v) Form (C)

### The Circulars held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Subject noted in the Circular	Circular No. & Date	Opinion (if any)
1.	Related to Administrative		
	guidelines of Gen. Admin.		
	Department & other		
	Departments		
2.	Related to Financial		
	guidelines of Finance		

Department & other	
Departments	

Clause 4 (1) (b) (v) Form (D)

# The Office Orders & Policy Circulars held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Subject noted in the Office Orders & Policy Circulars	Circular No. & Date	Opinion (if any)
1.	Collection of Information's from Prosecutors regarding personal Information's, Cases Conducted & others		
2.	Giving Instructions regarding Annual Confidential Reports, Policies of Govt. & others		
3.	Regarding Transfers of Prosecutors		
4.	Regarding Service Rules & Related to that		

# Clause 4 (1) (b) (v) Form (E)

### The Documents held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

		Iviuiiioai.		D1 (10
Sr. No.	Types of Documents	Subject	Related Person/ Designation	Place (if not in the above office)
1.	Inward-Outward	Inward-	Clerk-Typist	Head
	Register	Outward		Office
	D.O. In-Out Register			
	Confidential In-Out			
	Register			
	Ministerial In-Out			
	Register			
	Unofficial Reference			
	In-Out Register	D. 0.04	A	TT 1
2.	Bill Book, Token	Pay & Other	Accounts Officer	Head
	Register, Cash	Bills	Sr. Clerk	Office
	Register, Increment, Treasury Objection,	Loans		
	G.P.F. Loans, Leave			
	Travel Allowance,			
	Loan Recovery,			
	Stationery			
3.	Law & Administrative	Books, GPF,	Concerned Staff	Head
	Books Register	Leave,		Office,
	Dead Stock Book	Medical Bill		Range
	Service Books	Special Pay		and
	G.P.F., Medical,	Pension		Dist.
	Special Pay File	Pay Fixation		Office.
	Pay Fixation File,	Suspension		
	Pension File	Allowance		
4.	DPQ Register	Appeal/	Director	Head
	Appeal/Revision File	Revision	Assitant Director	Office
	Spl. Public Prosecutor	Spl. Public	(Admin.)	
	Appointment File	Prosecutor	Concerned Staff	
	Public Prosecutor	Appointment		
	Establishment File	Prospertor		
	Public Prosecutor	Prosecutor		
	Arrangement File	Establishment Public		
		Prosecutor		
		Arrangement		
		/ Mangement	l	

5.	DPQ Register		Dy. Director	Range
			Concerned	Offices
			Staff	
6.	Personal File	Public	Concerned	Head Office
	Public Prosecutor List	Prosecutor –	Staff	
	Public Prosecutor Seniority	Information &		
	List	List		
7.	Allocation of Budget	Budget	Accounts	Head Office
	Expedition of Budget	Audit	Officer and	
	Reconciliation	Reconciliation	Assit.Director	
		Internal Audit	(Admin)	
8.	Confidential File	Confidential	Superintendent	Head Office
	Enquiry File	Reports	Admin. Officer	
	D.E. File	Enquiry	Assit. Director	
	Suspension File	Reports	(Admin)	
		D.E.	Director	
		Suspension		
		Punishment		
9.	DPQ Register, DPX	Cases Scrutiny	In Head Office	Head Office
	Register,			
	Appeal/Revision File		Director of	
			Prosecution	
			Assit.Director	
			(Admin)	
			Concerned	
			Clerk	
10.	DPQ Register	Cases Scrutiny	Dy. Director	Range
	DPX Register		Concerned	Office
			clerk	

### Clause 4 (1) (b) (vi)

# The Categories of Documents held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

	Maharashtra State, Mumbai.						
Sr.	Subject	Types of	Details of	Period of			
No.	<u> </u>	Documents	main object	Preservation			
1.	Inward- Outward	Inward-Outward	Inward and				
		Register	outward the				
		D.O. In-Out	letters				
		Register					
		Confidential In-					
		Out Register					
		Ministerial In-Out					
		Register					
		Unofficial					
		Reference In-Out					
		Register					
2.	Pay & Other Bills	Bill Book, Token	Maintain and	40 years			
	Loans	Register, Cash	up to date				
		Register,	the Books &				
		Increment,	Registers				
		Treasury					
		Objection, G.P.F.					
		Loans, Leave					
		Travel Allowance,					
		Loan Recovery,					
		Stationery					
3.	Books, GPF, Leave,	Law &	Maintain the	40 years			
	Medical Bill	Administrative	Service				
	Special Pay	Books Register	Record,				
	Pension	Dead Stock Book	Books and				
	Pay Fixation	Service Books	Files				
	Suspension	G.P.F., Medical,					
	Allowance	Special Pay File					
		Pay Fixation File,					
		Pension File					
4.	Appeal/ Revision	DPQ Register	Entry in the				
	Spl. Public	Appeal/Revision	File				
	Prosecutor	File	Submit the				
	Appointment	Spl. Public	Files				
	PP Establishment	Prosecutor	Maintain				
	PP Arrangement	Appointment File	Files				
		PP Establishment					
		File					
		PP Arrangement					
		File					

5.	Public Prosecutor –	Personal File	Entry in the	40 years
	Information & List	Public Prosecutor	File	
		List	Making List	
		Public Prosecutor	Updating the	
		Seniority List	List	
6.	Budget	Allocation of	Preparing	Up to
	Audit	Budget	Budget	Government
	Reconciliation	Expedition of	Allotment of	Audit
	Internal Audit	Budget	Budget	
		Reconciliation	Reconciliatio	
			n	
7.	Confidential	Confidential File	Maintain	
	Reports Enquiry	Enquiry File	Files	
	Reports	D.E. File	Making	
	D.E.	Suspension File	Entries	
	Suspension			
	Punishment			
8.	Cases Scrutiny	DPQ Register,	Making	
	_	DPX Register,	Entries	
		Appeal/Revision	Submits the	
		File	Reports	

### Clause 4 (1) (b) (vii)

The Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formation of its policy or implementation thereof by the Directorate of Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Subject of consultation	Detail Information of work procedure	By Which Regulation/ Rule/Circular	Period of Repetition
1.	Not Applicable			

Clause 4 (1) (b) (viii) Form (A)

List of the Committees held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Name of Committee	Member of Committee	Aim of Committee	How many times held	Whether open to Public	Minutes
1.			Not Applicab	ole		

### Clause 4 (1) (b) (viii) Form (B)

### List of the Meetings held by the Directorate of Public Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Name of Meeting	Member of Meeting	Aim of Meeting	How many times held	Whether open to Public	Minu- tes
1.	Regular Meeting	Director, Directorate of Public Prosecution	Instructions to the Prosecutors for conducting fair trials.	When ever required	No.	No.

### Clause 4 (1) (b) (viii) Form (C)

### List of the Councils held by the Directorate of Public Prosecutions, Maharashtra State, Mumbai.

Sr. No.	Name of Council	Member of Council	Aim of Coulcil	How many times held	Whether open to Public	Minu- tes
			Not Applicab	ole		

### Clause 4 (1) (b) (viii) Form (D)

### List of the Organization held by the Directorate of Public Prosecutions, Maharashtra State, Mumbai.

Sr. N o.	Name of Organizatio n	Member of Organizatio n	Aim of Organization	How many times held	Whether open to Public	Minu- tes
			Not Applicable	<b>.</b>		

Clause 4 (1) (b) (ix)
List of the Organization held by the Directorate of Prosecutions, Maharashtra State, Mumbai.

Sr.	Designation	Number of	Class	Working	Telephone/ Fax	Pay (Scale)	Pay Level
No.		Officer/		Posts	No. /		
		Employee			E-mail		
1	Director	1	I	1	022-46643161	Pay Scale of District	N.A.
						Judge	
2	Dy. Director	6	I	0	-	S-25	78800-209200
3	Asstt. Director &	34	I	5		S-24	71100-211900
	Public Prosecutor						
4	Assistant Director	1	I	0	022-46643162	S-24	71100-211900
	(Administration)						
5	Additional Public	489	I	238		S-23	67700-208700
	Prosecutor						
6	Assistant Public	879	I	785		S-20	56100-177500
	Prosecutor						
7	Administrative	1	II	0	022-46643162	S-15	41800-132300
	Officer						
8	Accounts Officer	1	II	1	022-46643162	S-15	41800-132300
9	Higher Grade Steno	1	II	0	022-46643162	S-16	41800-132300
10	Lower Grade Steno	44	II	39		S-15	38600-122800
11	Superintendent	38	II	21	022-46643162	S-14	38600-122800
12	Senior Clerk	43	III	31		S-8	25500-81100
13	Steno - Typist	70	III	1		S-8	25500-81100
14	Clerk-Typist	362	III	269		S-6	19900-63200
15	Cashier	1	III	0	022-46643162	S-6	19900-63200
16	Driver	1	III	1	022-46643162	S-6	19900-63200
17	Hawaldar	1	IV	1	022-46643162	S-3	16600-52400
18	Peon	34	IV	5		S-1	15000-47600
	Total	2007		924			

# Clause 4 (1) (b) (x) Information of the Payments of the Officers & Employees in the Directorate of Prosecutions, Maharashtra State, Mumbai.

			Other Allowances				
Sr. No.	Designation & Class	Pay Scale	Regular (D.A., H.R.A., C.L.A.)	Pay Lavel	Situatio nal (T.A.)	Special (Training Allowance)	
1	Director- I	Pay Scale of Dist. Judge	DA-53% HRA-30%	N.A.			
2	Dy. Director- I	S-25	"	78800-209200			
3	Asstt. Director & Public Prosecutor- I	S-24	"	71100-211900			
4	Asstt. Director-I (Administration)	S-24	"	71100-211900			
5	Addl. Public Prosecutor-I	S-23	"	67700-208700			
6	Asstt. Public Prosecutor- I	S-20	"	56100-177500			
7	Administrative Officer- II	S-15	"	41800-132300			
8	Accounts Officer- II	S-15	"	41800-132300			
9	Higher Grade Steno- II	S-15	"	41800-132300			
10	Lower Grade Steno- II	S-14	"	38600-122800			
11	Superintendent- II	S-14	"	38600-122800			
12	Sr. Clerk- III	S-8	"	25500-81100			
13	Steno Typist- III	S-8	"	25500-81100			
14	Clerk-Typist- III	S-6	"	19900-63200			
15	Cashier- III	S-6	"	19900-63200			
16	Driver- III	S-6	''	19900-63200			
17	Hawaldar- IV	S-3	"	16600-52400			
18	Peon- IV	S-1	"	15000-47600			

### Clause 4 (1) (b) (xi)

# Particulars of the Budget allocated to the Directorate of Prosecutions, Maharashtra State, Mumbai.

(Rs. in Thousands)

Sr.	Budget Head	Grant	Estimated	Supplementary	Opinion
No.	2014-Admn.of	Sanctioned	Budget	Budget if	
	Justice 114 Legal		Actual	necessary	
	Adviser and		Expend.	Final Budget	
	Counsel	2024-25	2024-25	2024-25	
1.	01- Salaries	1911400	1359434	0	
2.	02- Wages	87	26	0	
3.	06- Tel/Elec/Water	2200	1254	0	
4.	10- Contractual	310920	232247	0	
	Services				
5.	11-T. E.	4321	2615	0	
6.	13- O.E.	4340	3227	0	
7.	14- Rent Rate	5322	4219	0	
8.	16- Publications	5	0	0	
9.	17- Computer	498	94	0	
10.	28- Prof. &	1000	6811	10000	
	Special Services				
11.	51-Motor Vehicles	16	0	0	
12.	52-Machinery And	26600	18600	0	
	Equipment				
		2267159	1628547	10000	

### Clause 4 (1) (b) (xii) Form (A)

The manner of executive of Subsidiary Programmes of the Directorate of Prosecutions, Maharashtra State, Mumbai.

Not Applicable	

Clause 4(1)(b)(xii)
Form (b)

Under the Directorate of Prosecutions, M.S., Mumbai at Mumbai scheme regarding benefit of grants given and it details information and publication.

Plan/Scheme Name: No any plan or scheme under this directorate is implemented therefore information is nil.

Sr.No.	Name of the Beneficial & Address	Grant/Benefit/Ru pees/process	Term & condition for Selection	Opinion
N.A.	N.A.	N.A.	N.A.	N.A.

Note:- for different plan or scheme separate list is necessary to be prepared.

Clause 4(1)(b)(xiii)

Under the Directorate of Prosecutions, M.S., Mumbai at Mumbai office regading monetary licenses for current year and its details information

Plan/Scheme Name: **No any plan or scheme under this directorate is implemented therefore no** monetary permission is required therefore **information is nil.** 

Sr.No.	Name of licenses holder	Kind of licenses	Licenses No.	From date	To date	Term s	Details regarding licenses
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Note:- separate list for each licenses is necessary to be prepared.

#### Clause 4(1)(b)(xiv)

Under the Directorate of Prosecutions, M.S., Mumbai at Mumbai regarding official information stored in electronic form and its publication is in the current year..

No any information is stored in electronic form in this office and no publication is going on for the current year. Therefore information is nil.

Sr.No.	Kinds for documents	Subject	Which electronic form	Information access system	Responsible person
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Tape : No
Film : No
C.D. : No
Floppy : No
Any other form : No

The prosecutors being Government servants are not supposed to speak with media as restricted by Rules.

### Clause 4(1)(b)(xv)

Available facility in the Office of Directorate of Prosecutions. Maharashtra State, Mumbai at Mumbai office.

### Existing facility.

. Information of visiting hours. : From 9.45 a.m. to 6.15 p.m.

. Information of Website. :

. Information of call center. : No.

. Existing facility for inspection of record. : Yes

. Existing facility for work inspection. : Yes

. Information regarding available of forms : No special form for this office.

. Information regarding notice board. : No special notice board for this office.

. Information regarding library. : Law books for office use only.

Sr. No.	Kinds of facility	Time	Procedure	Place	Responsible Person/employee	Satisfaction of Complaint
1	New office facility is require to setup	9.45 a.m. to 6.15 p.m.	As per Govt. Rules	Directorate of Prosecution, M.S., Mumbai	Dy. Director	Directorate of Prosecution, M.S., Mumbai
2	New office facility is require to setup	9.45 a.m. to 6.15 p.m	As per Govt. Rules	Assistant Director & Public Prosecutor (Each Dist.)	Assistant Director & Public Prosecutor (Dist. Office)	Directorate of Prosecution, M.S., Mumbai

### Clause 4(1)(b)(xvi)

The Office of Directorate of Prosecutions. M.S., Mumbai at Mumbai office Govt. Information Officer/Assistant Information Officer / Appellate authority (region of Public authority) detail information and its publication.

#### **Head Office**

#### A. Govt. Information officer.

Sr. No.	Name of the Govt. Information officer	Designation	Jurisdiction	Address/ Phone	E_mail	Appellate Authority
1.	Assistant Director	Assistant	For that			Deputy
	& Public	Director &	particular			Director,
	Prosecutor	Public	District			Directorate of
	(Each District)	Prosecutor				Prosecution,
						Konkan Range,
						Mumbai

#### B. Assistant Govt. Information officer

Sr. No.	Name of the Govt. Information officer	Designation	Jurisdiction	Address/ Phone	E_mail	Appellate Authority
1.	Assistant Director & Public Prosecutor (Each District)	Additional Public Prosecutor/ Assistant Public Prosecutor	For that particular District			Assistant Director & Public Prosecutor (Each District)

### C. Appellate Authority

	Sr. No.	Name of the Govt. Information officer	Designation	Jurisdiction	Address/ Phone	E_mail	Appellate Authority
1		Deputy Director	Deputy	For that			Deputy
		of concerned	Director of	particular			Director of
		range	concerned	Range			concerned
			range				range

### A. Govt. information officer.

Sr. No.	Name of the Govt. Information officer	Designation	Jurisdiction	Address/ Phone	E_mail	Appellate Authority
1.	Shri Vipin Vilas Joshi	Additional Public Prosecutor	Maharashtra State	Khetan Bhavan, 5 <sup>th</sup> Floor, Flat No.8, J. Tata Road, Churchgate, Mumbai 400 020 022-46643161 022-46643162	dppmaharas htra@gmail. com	Director, Directorate of Prosecution, Maharashtra State, Mumbai

### B. Appellate Authority

Sr. No.	Name of the Govt. Information officer	Designation	Jurisdiction	Address/ Phone	E_mail	Appellate Authority
1.	Shri Ashokkumar B. Bhillare	Director, Directorate of Prosecution, Maharashtra State, Mumbai	Maharashtr a State	Khetan Bhavan, 5 <sup>th</sup> Floor, Flat No.8, J. Tata Road, Churchgate, Mumbai 400 020 022-46643161 022-46643162	dppmaharas htra@gmail. com	State Information Commission 13 <sup>th</sup> Floor, New Administrative Building, Mantralaya, Mumbai 400032.

Clause 4(1)(b)(xvii)

The Office of Directorate of Prosecutions. M.S. Mumbai at Mumbai official information regarding publication.

Small bulletins are published for guidance to the Prosecutors and Investigating officers.

Clause 4(1)(c)

For common people necessary orders/policy its list preparation and circulation.

**The** Office of Directorate of Prosecutions. M.S., Mumbai main functions is to carry out administration of public prosecutors, therefore no orders/policy prepare for common people and no circulation of it.

Clause 4(1)(d)

In the office administrative and semi judicial work list preparation. And its resolution work reason declaration.

The office of Directorate of Prosecutions. M.S. Mumbai do not have semi judicial function and therefore no resolution and Administration work list and reason is declared.